

APPENDIX to Item 5

GUIDELINES FOR THE APPOINTMENT OF LEA GOVERNORS

The guidelines for the appointment of local education authority school governors are set out below:

- (a) The main criterion for appointment should be that the person concerned would play a full part and have an effective contribution to make as a governor.
- (b) Relevant comments received from the headteacher, governing body or officers of the LEA will be considered before appointments are made.
- (c)
 - (i) A teacher (with the exception of a supply teacher) in a school maintained by the Authority should not be appointed to the governing body of another school. In addition, no other paid employee in a school (with the exception of a mid-day supervisor or school crossing patrol person) should be appointed to the governing body of that school.
 - (ii) Supply teachers will not normally be appointed to a governing body. However, where such teachers are working on an occasional basis only and an undertaking is given that they will not work at the school to which they are appointed, the Panel will consider an appointment at its discretion.
- (d) The appointing body will take into consideration the relationship of any nominee to an employee of the school concerned.
- (e) Volunteer helpers at a school will be considered for appointment to the governing body of that school at the discretion of the Panel.
- (f) An ex-headteacher or other ex-teacher should not be considered for appointment to the governing body of their former school at all, or of a school within the same locality until at least two years after the end of his/her employment.
- (g) A husband/wife/partner should not be appointed to a governing body on which their wife/husband/partner serves.
- (h) Where the only nominee is an existing LEA Governor and:
 - (i) he/she has an attendance record two-thirds or more, the reappointment will normally be made
 - (ii) he/she has an attendance record of less than two-thirds, the nominee will be required to account for his/her poor attendance and give an assurance that it will improve before the reappointment is confirmed.
- (i) Where more than one nomination for a vacancy is received, the following priority will occur:
 - (i) an existing LEA governor with an attendance record of two thirds or more;
 - (ii) the local County Councillor;
 - (iii) a nomination supported by a political group;
 - (iv) any other suitable nomination.

Note: A register of exceptions is maintained of any person appointed at variance to these guidelines.

The amendments to these guidelines were agreed by the Governor Appointments Panel at its meeting on 20 February 2004. The original guidelines were agreed by the former Case Sub-Committee at its meeting on 9 April 2001.

N.B. These Guidelines have been amended to take into account changes arising from the Education Act 2002: specifically the new School Governance (Procedures) (England) Regulations 2003 which came into force from 1 September 2003, which removed the former restriction which has prevented individuals from serving on more than 2 governing bodies (except as an Additional Governor). The previous Guideline (a) has therefore been deleted.